

# Ahmed Mansour

Mechanical engineering



## Personal Info

### Address

Farwaniyah piece 5

### Phone

60909719

### E-mail

Onex97509@gmail.com

### Place of birth

Egypt\_luxor. Quirna west Banck of river side

### Date of birth

1991-12-28

### Facebook

<https://www.facebook.com/onex91>

### LinkedIn

<https://www.linkedin.com/in/ahmed-mansour-968b2617a>

### Marital status

Single

## Skills

Good Knowledge about Automotive industry 

advanced

Project Management Skills. 

Professional Distinguished 

Timemanagement and Making decisions 

Total of 4 years experience 2 in automotive and 1 in hotel and tourism 1 in marketing

Seeking a challenging position in the dynamic, encouraging organization in which I can deepen and intensify my skills, knowledge and experience

## Experience

2017-02 -

2017-09

### Team Leader

*Artoc Auto group*

Team Leader / Workshop Engineer

Responsible for

- Ensures that repairs are carried out within promised delivery time
- estimated cost. Avoids unnecessary replacement of spare parts.
- Orders and follows up parts orders with Parts Department.
- Inspects test drives vehicle on which repairs are performed.
- Returns those vehicles failing the quality control inspection to the technician who performed work Provides the servicing technician with an accurate description of the reasons for returning the vehicle to them
- assist/ guide him to solve the problem. Conducts for his group technicians

2017-09 -

2018-12

### Workshop engineering

*Artoc Auto Egypt*

Workshop Engineer.

Responsible for

- Diagnoses and identifies the malfunctions the technical errors in the car and test it if necessary before proceeding with maintenance Ensures
- requesting the appropriate spare parts according to the faults and required maintenance
- Ensures that the technician receives the appropriate spare parts and installing them in the car
- Distributes the jobs on the technical team according to the qualifications, responsibilities and technical skills inside the group Follows up with the technicians the workflow which achieves balance and fairness within the group
- Executes maintenance jobs in the minimum time required by the mother company or less
- Provides the servicing technician with an accurate description of the reasons for returning the vehicle to them & assist/ guide him to solve the problem
- Ensures the implementation of all jobs with accurate professional

2016-05 -

2017-01

### Receptionist

*Planet Nile group*

Hotel Receptionist

- answer and direct incoming calls
- inform guests of hotel rates and services make and confirm reservations
- register and check guests in
- confirm relevant guest information
- verify guest's payment method
- issue room keys and direct guests to their rooms
- maintain clear and accurate records of guest room bookings
- compute all guest billings, accurately post charges to guest rooms and house accounts
- receive and transmit messages for guests
- retrieve mail, packages and documents such as faxes for guests
- listen and respond to guest queries and requests both in-person and by phone
- provide accurate information about local attractions and services
- liaise with necessary staff including housekeeping and maintenance to address any problems or complaints made by guests
- complete and maintain any incident reports, daily activity reports or other reports requested by management
- manage conference room bookings and scheduling

Computer Skills 

Advanced

knowledge of MS

Excel (macros, pivot tables, data

visualization)Proficie

nt in MS Access

(creating and

modifying

databases, tables,

queries and forms;

reports

The ability to work 

under pressure

Verbal and written 

communication skills

AUTOCAD 

programs

Effective technical 

skills.

Analytical Thinking. 

## Languages

English 

Spanish 

- close guest accounts and check guests out
- review accounts and charges with guests during the check-out process
- process accurate payment of guest accounts
- inform housekeeping when rooms have been vacated and are ready for cleaning
- monitor visitors to the hotel
- maintain a neat and orderly front desk and reception area

2017-01 -

2017-04

### Sales engineerg

*Nissan auto Egypt*

2015-05 -

2015-10

### Salesman

*Hard Rock Coffee*

## Education

2009-05 -

2015-11

### Institute of Aviation and Engineering Technology

#### Aeronautically mechanically Engineering Department .

- B.Sc. In aviation Engineering Technology
- Degree of mechanical Aeronautically Engineering .
- Certificate in Aerospace Aeronautically Lances ( BASIC type )
- 
- Graduation grade: Good

2016-06 -

2016-07

### Canadian training center of human development

- Professional Distinguished Timemanagement
- Making decisions
- Negotiation skills

2012-05 -

2014-10

### Egypt Air Workshop Cairo International Airport

Training in Egypt Air Workshop Cairo International Airport for Small Aircraft frame and Engine NO PW615F

## Certificates

2017-12

Basic linces

2014-08

ICDL

2013-04

Training of trainer of cambridge

2018-08

Automotive industry modification

## Courses

2013-08 -

2015-10

Basic information of aircraft maintainace

2017-04 -

2019-12

With ought course of large aircraft

2015-10 -

2015-11

Automotive industry at naas academy